

## 【졸업종합시험 신청 매뉴얼(학생용)】

2023.10.11.(수)

### ◎ 졸업종합시험(전공시험) 신청

The screenshot shows the '우송대학교 대학정보시스템' (WooSeung University University Information System) interface. The user is logged in as '우송대졸업' (WooSeung University Graduate). The main menu on the left includes '졸업대상자' (Graduation Candidates), '초기졸업신청' (Initial Graduation Application), '학사학위취득 유예신청' (Request for Deferral of Degree Acquisition), '졸업종합시험신청' (Graduation Comprehensive Exam Application), and '교양영양/WS인증신청' (General Education/Nutrition/WS Certification Application). The '졸업종합시험신청' button is highlighted with a blue box and labeled 1. The main content area shows the '졸업종합시험신청' (Graduation Comprehensive Exam Application) form. The form includes a table for '시험종류선택' (Exam Type Selection) and '시험종류' (Exam Type). The '시험종류' column is highlighted with a blue box and labeled 4. The '시험종류' dropdown menu is open, showing options like '시험종류선택' and '시험종류'. The '시험종류' dropdown menu is highlighted with a blue box and labeled 5. The '시험종류' dropdown menu is highlighted with a blue box and labeled 6. The '시험종류' dropdown menu is highlighted with a blue box and labeled 7. The '시험종류' dropdown menu is highlighted with a blue box and labeled 8.

- ①~③ 대학정보시스템 접속 : 우송대학교 대학정보시스템에 접속하여 '학사관리 → 우송대졸업 → 졸업사정 → 졸업전공시험신청' 화면을 선택합니다.
- ④ 시험종류 선택 : '졸업논문', '졸업시험', '졸업작품' 등 학과에서 지정한 시험종류를 선택합니다.
- ⑤ 서류첨부 : 자격증 등의 서류를 제출해야 하는 경우 스캔본을 첨부합니다.
- ⑥ 주의사항 확인 : '주의사항'의 내용을 확인하시고, '주의사항 확인'의 체크박스를 클릭합니다.
- ⑦~⑧ 신청완료 : '졸업시험신청' 버튼을 클릭하여 신청을 완료합니다.

### ◎ 졸업종합시험(전공시험) 신청 완료 화면

The screenshot shows the '우송대학교 대학정보시스템' (WooSeung University University Information System) interface. The user is logged in as '우송대졸업' (WooSeung University Graduate). The main menu on the left includes '졸업대상자' (Graduation Candidates), '초기졸업신청' (Initial Graduation Application), '학사학위취득 유예신청' (Request for Deferral of Degree Acquisition), '졸업종합시험신청' (Graduation Comprehensive Exam Application), and '교양영양/WS인증신청' (General Education/Nutrition/WS Certification Application). The '졸업종합시험신청' button is highlighted with a blue box and labeled 1. The main content area shows the '졸업종합시험신청' (Graduation Comprehensive Exam Application) form. The form includes a table for '시험종류선택' (Exam Type Selection) and '시험종류' (Exam Type). The '시험종류' column is highlighted with a blue box and labeled 4. The '시험종류' dropdown menu is open, showing options like '시험종류선택' and '시험종류'. The '시험종류' dropdown menu is highlighted with a blue box and labeled 5. The '시험종류' dropdown menu is highlighted with a blue box and labeled 6. The '시험종류' dropdown menu is highlighted with a blue box and labeled 7. The '시험종류' dropdown menu is highlighted with a blue box and labeled 8.

※ 신청이 정상적으로 완료되면 신청년도/학기, 신청일자 등이 입력되고 신청취소 및 지원서출력 버튼이 활성화 됩니다.